

**Fredericksburg Village Council Meeting Minutes
December 8, 2025 at 7:00 PM**

Pledge of Allegiance

Convene / Establish Quorum:

Roll call: Barb Yutzy, Jean Spencer, Luke Martin, Missy Sidle, Jenny Reed, Logan Shirk

Others: Joe Chupp, Mayor; Shawn McKelvey, Fiscal Officer; Barbara Biro, Solicitor

Library Minute: No Report

Visitors: Robert Collins

Sheriff's Office Report: Deputies continue to be present in and around the Village at certain times of the day. Deputy needs to be aware parking by Murray Funeral Home is actually an alley and cannot sit there. Ms. Sidle is helping to organize a community meeting which will be held at the Fredericksburg Presbyterian Church on January 27th at 7pm.

Street Administrator Report- Unnamed alley running near the Shawn William's residence has a large pothole which needs filled. (2) Street lights are out and AEP needs to be notified at the intersection of Rocky Dr./Crawford St. and near 330 Crawford Street. Large pothole has been repaired near the bridge on W. Clay St. and a small area on the corner of Diagonal and Water St.

South Central Fire District Representative Report: For the month of October, there were 7 fire and 18 EMS calls for service. Fire Association will be participating in the Village Cookie Tour this Wednesday.

Mayors Report: Joe Chupp: Kaufman Reality needed an official lot split on 591 N. Mill Street when it was recently auctioned off. Council reviewed the survey from Gasbarre. To approve the split and have Mayor Chupp sign.

Motion Martin Second Yutzy Vote All Yes

Lori Beckler has expressed interest in filling the BPA seat in January 2026.

Swearing in of Council members Barbara Yutzy, Jennifer Reed, Robert Collins along with BPA member Lori Beckler will take place at the January meeting.

Fiscal Officer Reports: Shawn McKelvey

1. Approve Meeting Minutes dated November 10, 2025
Motion Spencer Second Martin Vote All Yes

2. Approve Current Financial Reports from November 2025
Motion Spencer Second Sidle Vote All Yes

Legislature:

1. Resolution # 2025-13 Establishing Rules and Regulations for Use of Pickleball & Basketball Courts (1st Reading)

Business:

1. Manganese & Water Well update:
Ohio EPA is finalizing the paperwork

2. N. Mill Street Dairy (Water & Sewer Issues) Keep on Agenda
Not official but Walnut Creek Foods may have purchased the building for use. The Mayor will continue to gather information.

3. Welcome to Fredericksburg Signs
Sign design has quoted the new sign. A one-sided sign will cost \$625.00 and a set of posts and caps will cost an additional \$295.00 for a total of \$920.00.
To approve the new sign cost as quoted.

Motion Yutzy	Second Sidle	Vote All Yes
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To approve any installation cost from Ivan Weaver Construction		
Motion Sidle	Second	Vote All Yes

4. Dave Gintz Water Issues
Work has not been performed as of yet due to weather.

5. Sewer Plant Scrap Items
No Update

6. Water/Sewer Billing Clerk Responsibilities
Contact was made with Mr. Sands to cease double billing Village residents. Personnel Committee has a meeting with Mr. Sands on December 22nd to discuss the duties of the position. Council will check into previous Ordinances on whether a water/sewer billing clerk has the authority to double bill a resident. Council also discussed the need for the water/sewer billing clerk to attend both the BPA and Council meetings. Questions arise often and should be included in the job description.

7. Some traffic on Water Street has been seen driving the wrong direction on the one-way street. Council will determine if moving the sign or more signage is needed to alert drivers.

8. A “No Outlet” or “Dead End” sign is needed at the intersection of Henry St. and Jackson St. to alert drivers that Jackson Street is not a through street. To approve the cost of a “No Outlet” sign as required.

Motion Yutzy	Second Sidle	Vote All Yes
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9. Wipes continue to be flushed into the sewer system as a lift station pump was clogged again. Many residents have not seen notices on social media pages or the Village website. Council discussed additional options such as sending flyers out to all residents explaining the issue.
To send flyers to all residents in the Village.

Motion Yutzy	Second Shirk	Vote All Yes
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10. Solicitor researched the possibility of establishing a Mayor’s Court, however without a Village police force, the Wayne County Sheriff Department only issues citations as it pertains to the Ohio Revised Code and not the Municipal Code.

11. To lower the cost of the park porta Jon, Council discussed the options of removing the porta Jon during the winter months of December-March or if servicing the unit can be completed less often.

Citizen’s comments: (limited to (3) three minutes per person per subject) NONE

Motion to pay bills:	Motion Martin	Second Shirk	Vote All Yes
Motion to adjourn:	Motion Reed	Second Yutzy	Vote All Yes

Next regular meeting will be January 12, 2026 at 7:00 PM at the Fredericksburg Presbyterian Church.

I certify that the above is a reasonable accounting of the action and business of the Fredericksburg Council on December 8, 2025.

Shawn McKelvey, Fredericksburg Fiscal Officer