

Fredericksburg Village Council Meeting Minutes
April 13, 2026 at 7:00 PM

Pledge of Allegiance

Convene / Establish Quorum:

Roll call: Barb Yutzy, Jenny Reed, Jean Spencer, Lucas Martin, Robert Collins

Others: Joe Chupp, Mayor; Shawn McKelvey, Fiscal Officer; Barbara Biro, Solicitor

Library Minute: Charlotte Cutting- A Wonder Bus trip is planned for May 23rd to Kingwood Gardens and Ohio bird sanctuary and added Malabar Farm State Park to the list. Art in the Park is scheduled for June 6th with a location yet to be determined and the summer reading program begins on June 8th. Additionally, we thank the Village for installing the new "Welcome to Fredericksburg" sign on the north end of the Village.

Visitors: None

Sheriff's Office Report: Monthly report was sent out to Council.

Street Administrator Report Jeff Hanna- The Wayne County Road Department completed ditching on the south end of the Village today along Fryburg Rd. Regarding our move to the new building, Mr. Hanna would like to request the purchase of new shelving. Our current units are falling apart and are not worth moving and recommends installing metal shelving to better organize our loose tools, which are currently scattered on a table. Questions regarding which items need to be moved, including file cabinets, tables, miscellaneous items, and certain equipment at the sewer plant were brought up to Council. Council will walking through the new building after the conclusion of tonight's meeting.

The village dump truck remains unrepaired after two weeks. Although the solenoid has been replaced, it appears the wiring harness now needs to be replaced as well. Mr. Hanna would like to take the truck to Dale James Ford in Apple Creek for these repairs, as they were the original installers of the wiring harness. Council has no issue with taking the truck to Dale James Ford.

Ms. Reed had concerns of large pothole on Owens Court near Mill Street. Other areas of concern that may need to be addressed this year include Rose Street, Rocky Drive, and Karch Street. Mayor Chupp will contact Melway Paving for their thoughts on those troubled areas.

Columbia Gas had to dig up a gas line again on S. Mill Street due to a leak. Once the hole settles, they should be back to make the necessary road repairs.

South Central Fire District Representative Report: In February, there were 10 fire and 15 EMS calls for service. We are also pleased to announce that the new fire station is complete and currently operational. Please join us for a public ceremony and open house at the new station on May 9th, beginning at 9:00 AM. Please note that due to the move-in process and the upcoming open house, we will not be holding our annual pancake breakfast this year.

Mayors Report: Joe Chupp: A fire hydrant near 198 Crawford Street was recently damaged by a property owner snowplowing a residential driveway. Although Mayor Chupp contacted the property owner, they have denied involvement in the incident. Given that the total cost of repair is approximately \$20,000, the Council will proceed with filing an insurance claim.

The Fire District has requested continued use of the fuel tanks located at the back of the old fire station. While new tanks will eventually be installed at the new station, that project is expected to take a few years to complete.

In the meantime, the Fire District is asking for permission to use the existing tanks and to maintain access to the building for the pump switch.

Motion Yutzy	Second Collins	Vote	Barb Yutzy-Yes Jean Spencer-Yes Lucas Martin-Abstain Jenny Reed-Yes Robert Collins-Yes
--------------	----------------	------	--

With the recent installation of the new "Welcome to Fredericksburg" sign, the old sign board has been removed. We have retained the smaller signs from that board belonging to the local churches and will give those signs back to the Village churches.

We have several items that need to be moved into the new building. Henry Miller has offered his assistance with the move. Gary Sands also offered to help for a rate of \$15 per hour; however, the Council has declined this request for compensation. Council noted that Mr. Sands will still be responsible for moving his own items related to water & sewer billing.

A curb box sitting at the corner of a driveway taking abuse by drivers caused a recent water main break on Rose Street. Mak Renovations suggested forming concrete around the box so that it is protected from additional damage in the future. To approve the installation of concrete at the cost of \$1,500 from Mak Renovations.

Motion Yutzy	Second Spencer	Vote All Yes
--------------	----------------	--------------

Fiscal Officer Reports: Shawn McKelvey

1. Approve Meeting Minutes dated March 9, 2026

Motion Martin	Second Yutzy	Vote	Barb Yutzy-Yes Jean Spencer-Abstain Lucas Martin-Yes Jenny Reed-Yes Robert Collins-Yes
---------------	--------------	------	--

2. Approve Current Financial Reports from March 2026

Motion Martin	Second Collins	Vote	Barb Yutzy-Yes Jean Spencer-Abstain Lucas Martin-Yes Jenny Reed-Yes Robert Collins-Yes
---------------	----------------	------	--

3. 2024-2025 Audit fieldwork has been completed and a draft report was sent out to Council. Current draft report has no issues.

Legislature: NONE

Business:

1. Water Improvements Project

Following our pre-construction meeting held a few weeks ago, work is scheduled to begin in May. Mayor Chupp noted that several items will require further review as the project progresses, including concrete floors, ceiling tiles, and moving a computer system from the basement to the first level. This may result in change orders that will need to be discussed and approved. Contingency allowances are in place should these or any additional items be required.

2. N. Mill Street Dairy (Water & Sewer Issues) Keep on Agenda

Walnut Creek Foods is using the facility strictly for packaging and distribution. There are currently no plans for production at this site. Mayor Chupp has requested to be notified if any production activities are planned for the future.

3. Dave Gintz Water Issues

Mak Renovations recently inspected the culvert and attempted to jet it out. However, they were unable to proceed beyond 75 feet. Following a discussion regarding this issue, Ivan Weaver Construction, the owner of the adjacent property, has offered to install a new 12" culvert leading to the nearby creek to ensure proper drainage. The estimated cost for this project is \$3,500. To approve the installation cost of \$3,500 from Ivan Weaver Construction

Motion Reed Second Yutzy Vote All Yes

Water continues to pond on Apple Street, and there is improper flow along the E. Clay Street ditch. This area requires additional work to ensure adequate water flow into nearby culverts. Regarding this matter, Ms. Spencer noted that a nearby property owned by Columbia Gas has a culvert that needs to be either cleaned out or removed entirely. As Columbia Gas maintains access via Lawrence Street, they should not require additional access from Apple Street. Mayor Chupp will look into this. Mak Renovations quoted \$4,000 to perform the necessary ditching work and hydroseeding and approval as follows

Motion Yutzy Second Spencer Vote All Yes

4. Water/Sewer Billing Structure

Council discussed amending the current Ordinance regarding double billing metered residential properties. This review includes various scenarios, such as residential duplexes, rental properties, and commercial properties with residential apartments. Council will review how other municipalities currently handle these situations for next month's meeting before making a final determination.

5. MCA Church- Water/Sewer

MCA is contacting Salt Creek Township and their engineer on potential costs.

6. 450 N. Mill Street Water Runoff

Following a review of the water runoff issues on N. Mill Street, the Wayne County Engineer has suggested installing catch basins to eliminate the runoff. Another considered option is the installation of a small curb to redirect water away from the property. Additionally, it was observed that mail delivery vehicles are creating tracks near the mailbox, which causes water to flow directly into the property. Mayor Chupp will be scheduling a meeting with Ivan Weaver Construction to discuss the feasibility of a curb installation to address these concerns.

7. Law Enforcement Committee

Mayor Chupp met with the Mayors from Apple Creek and Mt. Eaton along with Wayne County Sheriff Ballinger regarding police coverage. Sheriff Ballinger discussed a few upcoming issues pertaining to the possible elimination of property taxes on a future ballot. His budget would be cut between 20%-25% and would eliminate the current Sheriff coverage in the Village. For now, discussions will continue.

8. Parking Issues

Mayor Chupp met with the Wayne County Engineer which offered a few options. The Village can eliminate a full parking spot or shorten the parking spots to a length of 18 feet discouraging larger vehicles from parking in the area. Contact will be made with local business owners for their input.

Motion to decrease the length of (4) parking spots to 18 feet on the east side of N. Mill Street. Specifically, this change would affect (1) parking spot north and (3) parking spots south of the Salt Creek Café drive-thru.

Motion Martin

Second Yutzy

Vote

Barb Yutzy-Yes

Jean Spencer-No

Lucas Martin-Yes

Jenny Reed-Yes

Robert Collins-No

Motion passes 3-2

9. Park Cleanup day is scheduled for this Saturday from 9am-noon with lunch provided.

Citizen’s comments: (limited to (3) three minutes per person per subject) NONE

Motion to pay bills:

Motion Yutzy

Second Spencer

Vote All Yes

Motion to adjourn:

Motion Reed

Second Yutzy

Vote All Yes

Next regular meeting will be May 11, 2026 at 7:00 PM at the Fredericksburg Presbyterian Church.

I certify that the above is a reasonable accounting of the action and business of the Fredericksburg Council on April 13, 2026.

Shawn McKelvey, Fredericksburg Fiscal Officer