

Fredericksburg Village Council Meeting Minutes
May 11, 2026 at 7:00 PM

Pledge of Allegiance

Convene / Establish Quorum:

Roll call: Barb Yutzy, Jenny Reed, Jean Spencer, Lucas Martin, Robert Collins

Others: Joe Chupp, Mayor; Shawn McKelvey, Fiscal Officer; Barbara Biro, Solicitor

Library Minute: No Report

Visitors: None

Sheriff's Office Report: Monthly report was sent out to Council.

Street Administrator Report- Continuing to work on cleaning out catch basins. Furniture from the old town hall have been moved into the new building with the exception of the office files and computer.

Discussions on existing old desks that are still at the old town hall are not needed at the new building. Value of the desks are less than \$100. Desks are determined to be obsolete and less than \$100 in value. Council would like to donate the desks to Habitat for Humanity

Motion Martin

Second Reed

Vote All Yes

Jean Spencer will make contact with Habitat for Humanity.

Ms. Sidle was concerned that the Crawford Street bridge was not being cleaned off and a board needs replaced. Mayor Chupp will make contact with Jeff on these items.

Columbia Gas had to dig up a gas line again on S. Mill Street due to a leak. No further contact was made with them on when paving repairs would be made.

Landscaping at the old fire department memorial building needs attention. It was determined that the small building sits on a non-Village owned parcel and it would be the owner's responsibility for cleanup.

Ms. Reed was concerned about a truck weight sign that was recently installed by Wayne County in the lawn of the Presbyterian Church. Mr. Chupp will contact Wayne County if placement of the sign can be changed.

Bollard on the trail appears to have been hit near Sterling Street and may need repaired. Mr. Chupp will have Jeff look into this.

South Central Fire District Representative Report: In March, there were 12 fire and 36 EMS calls for service. We are also pleased to announce that the new fire station is complete and currently operational with a public open held which was held last Saturday.

Mayors Report: Joe Chupp: Philip Botha recently purchased the property adjacent to the parking lot on the north side of the new town hall. He intends to develop a small feed store for 4-H animals and a small diner at this location.

Mr. Botha plans to attend the June Council meeting to provide further details and answer any questions. In the meantime, he is inquiring about the possibility of renting the neighboring parking lot from the Village during business hours once the Village takes possession of the property

Council discussed the lot being used for additional Village parking, recycling dumpsters, farmers market or the possibility of constructing a small equipment building.

Fiscal Officer Reports: Shawn McKelvey

1. Approve Meeting Minutes dated April 13, 2026

Motion Spencer

Second Martin

Vote Barb Yutzy-Yes
Jean Spencer-Yes
Lucas Martin-Yes
Jenny Reed-Yes
Robert Collins-Yes
Missy Sidle- Abstain

2. Approve Current Financial Reports from April 2026

Motion Yutzy

Second Spencer

Vote Barb Yutzy-Yes
Jean Spencer-Yes
Lucas Martin-Yes
Jenny Reed-Yes
Robert Collins-Yes
Missy Sidle- Abstain

Legislature: NONE

Business:

1. Water Improvements Project

Project continues and Council approved two change orders relating to the project.

2. Dave Gintz Water Issues

Ivan Weaver Construction completed the 12" drainage pipe project. MAK Renovations work still needs to be completed in the area.

3. Water/Sewer Billing Structure

Council discussed amending the current Ordinance regarding double billing metered residential properties. This review includes various scenarios, such as residential duplexes, rental properties, and commercial properties with residential apartments. Council has reviewed how other municipalities currently handle these situations and are in line with the existing Ordinance the Village currently has.

Ordinance will remain as previously passed; however, Mr. Sands will need to bring all future questionable properties to Council for billing approval. Owners will not be back charged for the previous months during Council discussions.

Motion Collins

Second Martin

Vote All Yes

Council discussed if something happens to Mr. Sands, do we have a backup meter reader in place. It was determined that when Jeff was hired, in his job description, he was to shadow Mr. Sands on how the process works.

4. MCA Church- Water/Sewer
No further movement

5. 450 N. Mill Street Water Runoff
Mr. Martin will be scheduling a meeting with Ivan Weaver Construction to discuss the options.

6. Law Enforcement Committee
Mayor Chupp has spoken with Salt Creek Township, and they are currently exploring various funding options. Additionally, the Village of Dalton has expressed interest in assisting with coverage and may provide further information by the next Council meeting.

Sheriff Ballinger discussed a few upcoming issues pertaining to the possible elimination of property taxes on a future ballot. His budget would be cut between 20%-25% and would eliminate the current Sheriff coverage in the Village. For now, discussions will continue.

7. Parking Issues
We are still waiting for a quote from Levco on the updated parking changes approved in front of the Salt Creek Café.

8. Village Paving Areas
Mayor Chupp, Jeff Hanna, and Luke Martin (availability permitting) will soon be driving through the Village to identify necessary street patching and repairs for this year. Once the list of repairs is finalized, we will contact Melway Paving to obtain a quote for the work.

9. Adding Fire Hydrants to Insurance Policy
After discussions with our insurance company, it was determined that fire hydrants are not covered under our existing policy. To add this coverage, the Village must provide the exact number of hydrants and their specific locations. Adding this coverage will increase the initial policy premium by an estimated \$500 per year.

To add fire hydrants to our insurance policy

Motion Yutzy

Second Collins

Vote All Yes

10. Park Committee: The new rules sign will be 24"x36" in size and will be presented to the Council for final approval.

Additionally, we have noticed that the "In Use" park sign is frequently being flipped by children, making it difficult for residents to determine if the park is actually rented. We discussed installing a lock to ensure the sign is not changed accidentally.

11. 325 Henry St has a water leak in a residential front lawn. Since it is after the curb stop, it will be the owner's responsibility for repairs. Contact will be made Rick Jackson on the location.
12. Flag in front of the library needs to be replaced.
13. Cybersecurity Policy needs to be adopted next month and our insurance will need to be contacted for any requirements that the Village needs to be aware of.

14. Council discussed the purchase of a vacant lot north of the new town hall building. Details such as title search, contingencies, etc. should be completed. As agreed, Council will pay \$100,000 to the Fire Association for Parcel # 46-00212.000.

To approve and pay for the property out of the Capital Projects Fund

Motion Spencer

Second Yutzy

Vote

Barb Yutzy-Yes

Jean Spencer-Yes

Lucas Martin-Abstain

Jenny Reed-Yes

Robert Collins-Yes

Missy Sidle- Yes

15. Memorial banners will be installed before Memorial Day

16. Town Hall signage was discussed. Old Town Hall will remain labeled as “Dobson Hall” and obtain quotes for new raised letters or a sign for the new town hall.

17. Park Porta Jon was discussed. Ms. Yutzy was comparing costs and found a company called Bobcat Sanitation Services which may offer a lower cost option than Miller Portables. Ms. Yutzy will gather the information needed.

Citizen’s comments: (limited to (3) three minutes per person per subject) NONE

Motion to pay bills:

Motion Yutzy

Second Martin

Vote All Yes

Motion to adjourn:

Motion Reed

Second Martin

Vote All Yes

Next regular meeting will be June 8, 2026 at 7:00 PM at the Fredericksburg Presbyterian Church.

I certify that the above is a reasonable accounting of the action and business of the Fredericksburg Council on Mayy 11, 2026.

Shawn McKelvey, Fredericksburg Fiscal Officer