

Fredericksburg Village Council Meeting Minutes
August 11, 2025 at 7:00 PM

Pledge of Allegiance

Convene / Establish Quorum:

Roll call: Barb Yutzy, Luke Martin, Missy Sidle, Jenny Reed, Jean Spencer, Logan Shirk

Others: Joe Chupp, Mayor; Shawn McKelvey, Fiscal Officer; Barbara Biro, Solicitor

Library Minute: Charlotte Cutting- A total of 56 children participated in the both the summer reading and the young writers' programs. The library roll will be held on September 27th and the story walk is nearing completion with a dedication ceremony planned in October.

Visitors: Edsel Huffman

Sheriff's Office Report: NONE

Street Administrator Report- NONE

South Central Fire District Representative Report: For the month of June there were 13 fire and 24 EMS call for service. Homecoming is scheduled for September 20th.

Mayors Report: Joe Chupp:

Ballfield needs an address assigned to it. A map will need to be taken to the map office for a number to be assigned.

Paul Miller had a tree taken down in the Village right of way. He would like the Village to pay 50% of the cost and will be submitting the proper Village form. Total cost of the removal was \$3,301.50

To have the Village pay for 50% of the total cost with the proper form filled out.

Motion Yutzy

Second Sidle

Vote All Yes

Ms. Spencer mentioned that a dead and dangerous tree needs to be taken down on the Village right of way at the property on 152 Monroe Street. Contact with AEP Electric was made and the owner feels that the tree is solely the responsibility of the Village. A letter may need to be sent to the owner along with a copy of the resolution stating the owners responsibility for the removal of trees that are in the right of way.

To approve Kidron Tree Service to remove the dead tree in the amount of \$850.00

Motion Sidle

Second Yutzy

Vote

Barb Yutzy-Yes

Luke Martin-Yes

Jenny Reed-Yes

Jean Spencer- Abstain

Missy Sidle-Yes

Logan Shirk-Yes

Spoke with the Mayor of Mt. Eaton on the potential of sharing a part-time employee. This employee would be considered part-time at both entities and would not be subject to benefits. The part-time employee could be hired by the Village without having a shared services contract with another entity.

Fiscal Officer Reports: Shawn McKelvey

To rescind item #11 of the original June 9, 2025 minutes

Motion Sidle

Second Shirk

Vote All Yes

1. Approve Meeting Minutes dated June 9, 2025 as amended
 Motion Martin Second Spencer Vote All Yes
2. Approve Meeting Minutes dated July 14, 2025
 Motion Spencer Second Shirk Vote All Yes
3. Approve Current Financial Reports from July 2025
 Motion Spencer Second Reed Vote All Yes

Legislature:

1. Resolution # 2025-3 Authorizing the Mayor to Enter into an Agreement For Law Enforcement Services
 Pass On Emergency: Motion Reed Second Sidle Vote All Yes
2. Resolution # 2025-4 Approving Participation in the National Opioid Purdue Direct Settlement
 Pass On Emergency: Motion Yutzy Second Sidle Vote All Yes
3. Resolution# 2025-5 Accepting the Amounts and Rates as Determined by the Budget Commission
 Suspend the Rules: Motion Yutzy Second Sidle Vote All Yes
 Pass Legislation: Motion Martin Second Yutzy Vote All Yes

Business:

1. Manganese & Water Well update:
 Ohio EPA had verbally approved the design. We are still waiting on written approval to proceed.
2. N. Mill Street Dairy (Water & Sewer Issues) Keep on Agenda
 Potential buyer would like to discharge 10,000 gallons/day into the sewer system; however, our system would not be able to handle such volume. A letter has been sent to the potential buyer.
3. Welcome to Fredericksburg Signs
 Signs have been installed
4. Dave Gintz Water Issues
 Mak Renovations has looked at this issue is proposing to jet/clean out the existing tile from Lawrence Street to the creek. At that point he may be able to insert a camera to check for issues in the pipe.
 To approve Mak Renovations to perform the necessary work up to \$6,000.
 Motion Yutzy Second Sidle Vote All Yes
5. Becky Ginther- Rose Street
 Will have Mak Renovations look at this when available. It appears this issue can be resolved by smoothing out the area with some topsoil and seed it.
6. Catch Basin Projects
 Currently scheduled and waiting for the work to be completed.
 Additional catch basins that were installed on Henry Street may need to be raised before paving work is completed. Some drivers have been swerving around them. We can follow-up with Melway to see if this can be done prior to repaving.

7. Street Paving Projects

Melway Paving requested the Jackson Street project. This would include regrading the existing “buggy trail”, adding 4” of new base material and 4” of asphalt. New cost of the project would be \$64,000 which includes drainage ditches on each side to flow into the existing catch basin.

To approve the Jackson Street project as quoted

Motion Spencer

Second Shirk

Vote All Yes

8. Painting Street Parking Lines

We are still waiting on an updated quote from Levco to include Pilgrim’s Trace.

9. Village Social Media

Ms. Reed continues to work on this.

10. Website Add-ons

Simplematic LLC would charge \$500-\$600 as a one-time charge to add this feature for park reservations and payments. No movement was made by Council and will continue to monitor this.

11. 351 Apple Street

Certified Letter had been sent a few weeks ago with no receipt of acknowledgement. Once acknowledgment is received, Council will need to wait an additional 5 days before mowing the property.

12. Flushable Wipes- Sewer System

Information will be posted on a Facebook account soon.

13. Sewer Plant Scrap Items

List of items continues to be gathered.

14. Park Committee Updates

Park Committee had a set of rules established for the use of the park and the new pickleball and basketball courts. A few residents expressed some frustration with what was included when renting the park. Issues will be taken back to the Park Committee before making any recommendations to Village Council.

Post/sign with park hours will need to be reinstalled.

Arch from the Elementary School has been completed and any remaining stone can be purchased by donation to the Library.

15. 237 Henry St. had a leak and needed to be turned off. Mayor Chupp hired Mick Stebelton to perform the necessary work due to Rick Jackson not being available at the time. Total cost of \$312.50

To approve the cost of the completed work

Motion Yutzy

Second Sidle

Vote

Barb Yutzy-Yes

Luke Martin-Abstain

Jenny Reed-Yes

Jean Spencer-Yes

Missy Sidle-Yes

Logan Shirk-Yes

16. A possible water leak on Crawford Street near 376 Crawford Street as a wet spot has been noticed. Rick Jackson will be contacted to investigate this.

Citizen's comments: (limited to (3) three minutes per person per subject) NONE

At 8:03pm, Mr. Martin motioned and Ms. Sidle seconded to proceed into executive session per ORC 121.22 (G)(1) to discuss the hiring of personnel and compensation. Roll Call Vote: Yutzy-Yes, Martin-Yes, Reed-Yes, Sidle-Yes, Spencer-Yes, Shirk-Yes

At 8:07, Ms. Spencer moves, and Mr. Martin seconds to exit out of executive session. Roll Call Vote: Yutzy-Yes, Reed-Yes, Sidle-Yes, Spencer-Yes, Martin-Yes, Shirk-Yes

As of January 1st, 2026, recommendation has been made to increase Village employee wages as follows:

Village Solicitor- 5% raise
Village Fiscal Officer- 5% raise

Village Water/Sewer Clerk- 3%
Village Tax Administrator- 3%

Village Street Superintendent- 3% raise
Village Street Employee- 3% raise

Village Council Member- \$75/month when new term begins

To approve the recommended increases as stated above on January 1, 2026:

Motion	Spencer	Second	Sidle	Vote	All Yes
--------	---------	--------	-------	------	---------

Motion to pay bills:	Motion Yutzy	Second Shirk	Vote	All Yes
Motion to adjourn:	Motion Spencer	Second Reed	Vote	All Yes

Next regular meeting will be September 8, 2025 at 7:00 PM at the Fredericksburg Presbyterian Church.

I certify that the above is a reasonable accounting of the action and business of the Fredericksburg Council on August 11, 2025.

Shawn McKelvey, Fredericksburg Fiscal Officer